

## The NCHU Regulation for Credit Exemption

Enacted in the 27<sup>th</sup> Academic Affairs Meeting on Nov. 4<sup>th</sup>, 1992  
No. 70900 official letter approved by Ministry of Education on Dec. 24<sup>th</sup>, 1992  
Amended (Article 12) in the 28<sup>th</sup> Academic Affairs Meeting on Apr. 25<sup>th</sup>, 1994  
No. 025157 official letter approved by Ministry of Education on May. 17<sup>th</sup>, 1994  
Amended (Article 6) in the 29<sup>th</sup> Academic Affairs Meeting on Nov. 29<sup>th</sup>, 1994  
No. 003538 official letter approved by Ministry of Education on Jan. 23<sup>rd</sup>, 1995  
No. 009098 official letter approved by Ministry of Education on Feb. 28<sup>th</sup>, 1995  
Amended (Article 7) in the 34<sup>th</sup> Academic Affairs Meeting on Oct. 23<sup>rd</sup>, 1997  
Amended (Article 6) in the 36<sup>th</sup> Academic Affairs Meeting on Oct. 20<sup>th</sup>, 1998  
No. 90086307 official letter (Articles 1, 6, 7, & 13) approved by Ministry of Education on Jun. 20<sup>th</sup>, 2001  
No. 91002319 official letter (Article 5) approved by Ministry of Education on Jan. 10<sup>th</sup>, 2002  
Amended (Articles 2, 3, 6, 7, 9, & 10) in the 44<sup>th</sup> Academic Affairs Meeting on Oct. 31<sup>st</sup>, 2002  
No. 91186579 official letter approved by Ministry of Education on Dec. 5<sup>th</sup>, 2002  
Amended (Articles 2, 6, & 13) in the 46<sup>th</sup> Academic Affairs Meeting on Oct. 23<sup>rd</sup>, 2003  
Amended (Articles 1-12) in the 48<sup>th</sup> Academic Affairs Meeting on Oct. 21<sup>st</sup>, 2004  
Amended (Articles 5, 7, & 13) in the 51<sup>st</sup> Academic Affairs Meeting on Mar. 30<sup>th</sup>, 2006  
No. 0950138148 official letter (Articles 1-13) approved by Ministry of Education on Sep. 21<sup>st</sup>, 2006  
Amended (Article 6) in the 52<sup>nd</sup> Academic Affairs Meeting on Oct. 27<sup>th</sup>, 2006  
No. 0950138148 official letter approved by Ministry of Education on Sep. 21<sup>st</sup>, 2006  
Amended (Articles 2, 6, 7, 8, 10, & 11) in the 54<sup>th</sup> Academic Affairs Meeting on Oct. 25<sup>th</sup>, 2007  
No. 0970019456 official letter approved by Ministry of Education on Feb. 4<sup>th</sup>, 2008  
Amended (Article 10) in the 55<sup>th</sup> Academic Affairs Meeting on Mar. 28<sup>th</sup>, 2008  
No. 0970121507 official letter approved by Ministry of Education on Jul. 2<sup>nd</sup>, 2008  
Amended (Article 6) in the 56<sup>th</sup> Academic Affairs Meeting on Oct. 27<sup>th</sup>, 2008  
No. 0980006762 official letter approved by Ministry of Education on Jan. 13<sup>rd</sup>, 2009  
Amended (Articles 10 & 13) in the 58<sup>th</sup> Academic Affairs Meeting on Oct. 26<sup>th</sup>, 2009  
No. 0980122690 official letter approved by Ministry of Education on Jul. 15<sup>th</sup>, 2009  
Amended (Article 5) in the 59<sup>th</sup> Academic Affairs Meeting on Mar. 30<sup>th</sup>, 2010  
No. 0990089825 official letter approved by Ministry of Education on Jun. 3<sup>rd</sup>, 2010  
Amended (Articles 4, 6, & 7) in the 60<sup>th</sup> Academic Affairs Meeting on Nov. 1<sup>st</sup>, 2010  
No. 1000023301 official letter approved by Ministry of Education on Feb. 15<sup>th</sup>, 2011  
Amended (Article 10) in the 63<sup>rd</sup> Academic Affairs Meeting on Mar. 27<sup>th</sup>, 2012  
No. 1010107180 official letter approved by Ministry of Education on Jun. 15<sup>th</sup>, 2012  
Amended (Articles 5, 8, & 10) in the 64<sup>th</sup> Academic Affairs Meeting on Oct. 23<sup>rd</sup>, 2012  
No. 1020009173 official letter (Articles 5 & 10) approved by Ministry of Education on Feb. 4<sup>th</sup>, 2013  
Amended (Article 8) in the 65<sup>th</sup> Academic Affairs Meeting on Mar. 25<sup>th</sup>, 2013  
No. 1020095993 official letter approved by Ministry of Education on Jun. 26<sup>th</sup>, 2013  
Amended (Articles 4 & 6) in the 70<sup>th</sup> Academic Affairs Meeting on Oct. 28<sup>th</sup>, 2015  
Amended (Articles 2, 3, 5 & 6) in the 71<sup>st</sup> Academic Affairs Meeting on Mar. 29<sup>th</sup>, 2016  
No. 1050087044 official letter approved by Ministry of Education on Jun. 30<sup>th</sup>, 2016  
Amended (Article 2) in the 73<sup>rd</sup> Academic Affairs Meeting on Mar. 28<sup>th</sup>, 2017  
No. 1060075918 official letter approved by Ministry of Education on Jun. 7<sup>th</sup>, 2017  
Amended (Articles 4 & 12) in the 76<sup>th</sup> Academic Affairs Meeting on Oct. 31<sup>st</sup>, 2018  
No. 1070229760 official letter approved by Ministry of Education on Jan. 30<sup>th</sup>, 2019  
Amended (Article 6) in the 78<sup>th</sup> Academic Affairs Meeting on Oct. 30<sup>th</sup>, 2019  
No. 1090003018 official letter approved by Ministry of Education on Jan. 10<sup>th</sup>, 2020  
Amended (Article 5) in the 79<sup>th</sup> Academic Affairs Meeting on May. 5<sup>th</sup>, 2020  
No. 1090089571 official letter approved by Ministry of Education on Jul. 28<sup>th</sup>, 2020

Article 1 This Regulation is adopted pursuant to the Implementation Rules of the University Law.

Article 2 The following students in NCHU may apply for credit exemption:

1. Transferred undergraduate or graduate students from other departments (graduate institutes, degree programs).
2. Transferred students from other universities.
3. Newly enrolled students who had studied in NCHU or other universities.
4. Enrolled students who had studied in universities wither in Taiwan or abroad with the permission of NCHU.
5. Students who take courses in advance and can provide proof of credits or academic transcript before passing the entrance exam of the University.
6. Students who can meet the requirements of other rules established by the University.

Article 3 The rules for exempting courses are as followed:

1. Both the names and the contents of the two courses are the same.
2. The names of the two courses are different but the course content is the same.
3. Courses with different credits:
  - (1) Students who use courses with more credits to exempt courses with less credits can only get credits from courses with less credits.
  - (2) Students who use courses with less credits to exempt courses with more credits should take courses designated by his/ her department to make up the differences. Those unable to get enough credits cannot exempt the courses.
  - (3) Full-year courses can be used to exempt courses in the first or second semester.
  - (4) The exemption of PE courses should be approved by the Athletic Department and is not be limited by rule (2).
4. Students cannot use courses in bachelor programs to exempt courses in master and doctoral programs.
5. Students from junior colleges cannot exempt courses from the first year to the third year.

Article 4 The rules for the grades of the exempted courses are as follows:

1. Students must receive a score of 60 or above for an undergraduate course for the course to be qualified for exemption. Graduate students must receive a score of 70 or above for the course to be qualified for exemption.
2. Except for junior college graduates, exempted courses should be the ones that have not been accounted into the minimum number of credits for graduation. Those that have been accounted into the minimum number of credits for graduation and have been listed among the professional mandatory courses for the department (graduate institute) of study may apply for exemption, so long as it does not affect the number of credits necessary for graduation. This mutatis mutandis Credit Exemption.
3. Students who are permitted with dual academic status (except for dual-degree program) will not be credited for courses taken at another school.
4. Each department (or office) may increase the criteria for course exemption depending on the university or class where the students took the course; each department (or office) may decide not to exempt.

Article 5 The rules for the credit exemptions are as follows:

1. Students transferring into undergraduate or extension programs (degree programs) shall not have more than 45 credits exempted; third-year students shall not have more than 90 credits exempted. Required courses such as physical education, service learning, and general education, as well as previously completed courses with the same course name and credit numbers

also required by the new program, are excluded from the exemption limit.

2. Students transferring into master's/PhD programs (degree programs) shall not have more than half of the total required graduation credits exempted.
3. Students from other universities transferring into the first semester of the second year of undergraduate or extension programs shall not have more than 45 credits exempted; students transferring into the second semester of the second year shall not have more than 67 credits exempted; students transferring into the third year shall not have more than 90 credits exempted.
4. Newly admitted students who had studied in NCHU's or other university's undergraduate programs or extension programs shall not have more than 110 credits exempted.
5. Newly admitted master's/PhD students and students in graduate programs for working professionals shall not have more than half of total required graduation credits (not included dissertation) exempted. The exempted credits application of students who graduated from the University and take graduate programs in the University can be approved by their departments and are not limited by this rule.
6. Students who had studied in other universities in Taiwan or abroad may have certain number of credits exempted according to specific implementation regulations of each department (graduate institute, or degree program).

Article 6 Rules for class year recognition after exempting credits are as follows:

1. Transferred students from other departments (graduate institutes, degree programs) must study in the class year which they applied to, and are not permitted to study at a higher class level.
2. Students in the undergraduate or extension programs who have over 40 credits exempted may enter the second year class; those who have 80 credits exempted may enter the third-year class; those who 110 credits may enter the fourth year class.
3. Students who enter higher class level should at least study in the University for 1 year and complete the graduation requirements of the higher class level.
4. Students who want to move up to higher class level can only apply for entering higher class level once and should fill out the class level alteration form and submit it to the director of his / her department (or degree program) and the head of the Department of Academic Affairs for approval. Those who have received approval cannot apply for alteration or cancellation.

Article 7 For students transferring into another department (graduate institute, degree program) or for NCHU students who are permitted to study in other universities in Taiwan, both the credit number and the grades of the exempted courses will be acknowledged by NCHU.

For newly-admitted students, students who transfer into NCHU from other

universities, and students approved to be on the exchange program to the other universities in foreign countries or in Mainland China, only the credit number of the exempted courses will be recognized by NCHU.

- Article 8 Students shall apply for credits exemption according to the posted deadline and are limited to one application only. Students are not permitted to apply for credit exemption after finishing the exemption process or after the date of expiry.
- Article 9 Newly admitted and transferred students in departments (graduate institutes, degree programs) shall apply for credit exemption and complete the process within 2 weeks after the registration date. Registered NCHU students who study abroad shall apply and complete the process for credit exemption within a month after the completion of the studies. Seniors need to complete the process for credit exemption before leaving school.
- Article 10 Evaluation on the exempted courses and credits is determined by each academic unit (college, department, institution, degree program, office, and center). Examination is administered when necessary to determine whether exemption should be granted. All academic units shall follow the evaluation guidelines strictly when carrying out preliminary and secondary reviews.
- Article 11 Students shall apply for credit exemption by submitting the application form and transcripts for review and evaluation. The Dean of Office of Academic Affairs is responsible for evaluation and the granting of permission.
- Article 12 This Regulation and any amendments hereto shall be announced and implemented after being passed in the school's Academic Affairs Meeting, and shall be submitted to the MOE for future reference.

國立中央大學

National Chung Hsing University