# **Course Selection Guideline**

2022 Spring Semester

## (1) Log in NCHU Single Sign On System

https://nchu-am.nchu.edu.tw/nidp/idff/sso?id=47&sid=0&option=credential&sid=0#

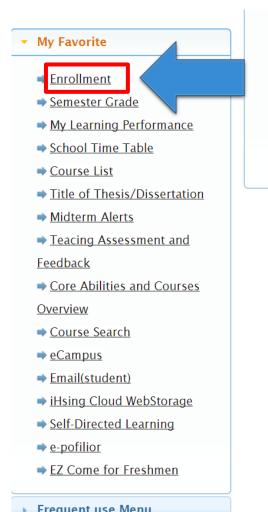
- User ID: your student ID number
- Password: 9999mmdd (birthday:mmdd)
  - e.g. my birthday is January  $1^{st} \rightarrow$  password is 99990101

Password of ARC holder: The capital and lowercase of first letter & the last 4 digit of your ID & the last four number of your birthday.

(e.g. if your ARC number is B912345678 and your birthday is January 1st : Bb56780101)

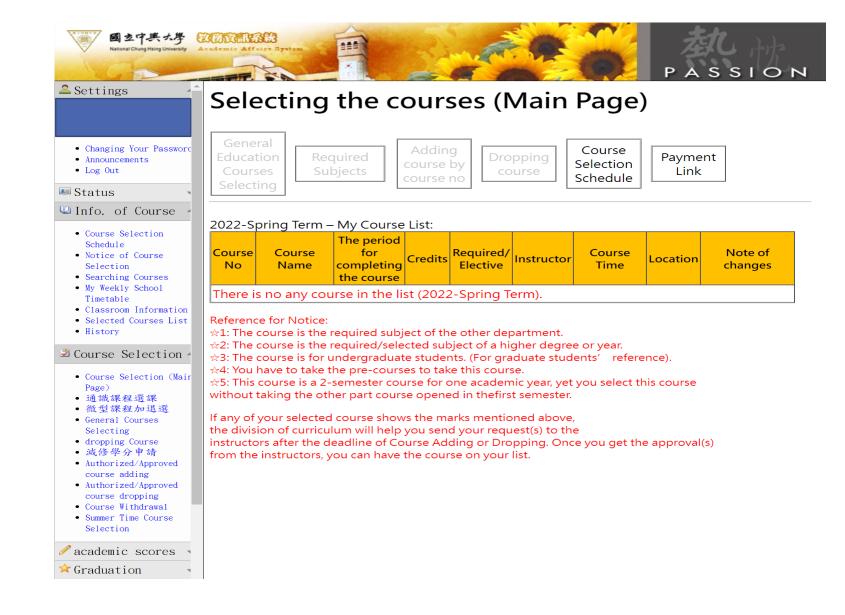
NATIONAL CHUNCH HEINES UNIVERSITY		<mark>ヒ入口-單一簽入</mark> U Single Sign On S		NCHU Home	<ul> <li>Computer and Information Center</li> <li></li></ul>
110.08起新生及新 預設密碼請用新規		告區"說明	AT THE REAL PROPERTY AND A DECIMAL OF THE REAL PROPERTY AND A DECIMAL PROPERTY AND A DECIMA	All in	Tue for WSL
Login			NOTICE		
User ID: Student ID or Staff ID 110.08新進人員及學	員編或學號 Password: 些生,請見右下新規 Login For	get	<ul> <li>For students, please login with your 10 di e.g., If your Student ID is 49929099, char Your default password is the combined st digit of your ID, and the last four number of For teachers and staff, please login with y</li> <li>If you are new student or staff after 110.0 ID's first letter upper and lower (twice) wit your birthday.</li> <li>For example, ID is A123456789, birth dat then your default password is Aa6789010</li> <li>All users logged in for the first time will be your password.</li> </ul>	nge it to 4099029096 ring of the last 4 of your birthday. your staff ID(7 digit). 8.01 enrolled then th h the last 4 digits of e is 1999/01/01, 01.	ne new default password is Using ID and with the month and day of

### (2) Click Enrollment



#### Аппоинсе ани полнсалон

- 1. NCHU SSO operation Notice
- 2. NCHU SSO portal updated at Nov. 28,2013. Please press here about t
- 3. Suggest you change your password and setup the password respon protect your privileges and data.

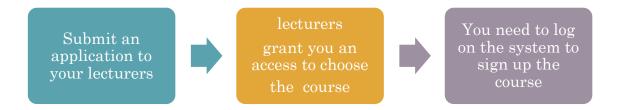


# Schedule for Bachelor Students

GE selection	1/24(Mon.)10:00~ 1/25(Mon.)08:00	Undergraduate student	GE Courses (waiting list allowed)
lst section- Day l	1/24(Mon.)10:00~ 1/25(Mon.)08:00	Undergraduate student Grade 4↑	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(PE, GE Courses excluded)
1st section- Day 2	1/25(Tue.)10:00~ 1/26(Tue.)08:00	Undergraduate student Grade 3	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(PE, GE Courses excluded)
1st section- Day 3	1/26(Wed.)10:00~ 1/27(Wed.)08:00	Undergraduate student Grade 2	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(GE Courses excluded)
lst section- Day 4	1/27(Thu.)10:00~ 1/28(Thu.)08:00	Undergraduate student Grade 1	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all studen(GE Courses excluded)
1st section- Day 5	1/28(Fri.)10:00~ 1/29(Fri.)08:00	Undergraduate student	All(GE Courses excluded)
2nd Section- Internet course removal and addition	2/14(Mon.)10:00~ 2/19(Mon.)08:00	A11	All (Waiting list will be cancelled before 10:00am on January 16, 2022.)

The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.

- All courses add-in/drop, including Special Case Request, are ON-LINE. The online course selection system will be <u>closed temporarily</u> from 8:00 AM to <u>10:00 AM</u> during the course selection time due to maintenance.
- 2. Please follow the schedule for course selection and check the chosen courses before the deadlines.
- 3. The result of course selection is based on the record of online system.
- 4. To have 'Special Case Request', you need to:



- 5. Please update the e-mail in the system for course selection for avoiding missing important information.
- 6. Only one PE course per semester can be chosen for the freshman and sophomore years; and one service-learning course per semester can be chosen for the freshman year only.
- Undergraduate students in the freshman, sophomore, and junior years need to take at least 16 credits per semester to be a full-time registered student.

# Schedule for Master & Ph. D.

#### NCHU 2022-Spring term course selection schedule

Stage	Date and Time	Active Users	Courses
lst section	1/24(Mon.)10:00~ 1/27(Mon.)08:00	Graduate student	Courses of Graduate level (Courses of In- service master programs are only allowed to majors)
2nd Section- Internet course removal and addition	2/14(Mon.)10:00~ 2/21(Mon.)08:00	Graduate student	All (Courses of In- service master programs are only allowed to majors)

The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.

Remarks:

- 1. All courses addition/removal are **ON-LINE**. The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.
- 2. Please follow the schedule for course selection and check the chosen courses online. The result of course selection is based on the record of online system.
- 3. Masters and doctors can choose undergraduate courses during the stage of Course Add-in & Drop Online.
- 4. According to the Article 21 The NCHU Student Study Regulation, graduate students should choose at least one course (including Dissertation) in every semester to be a registered student.
- 5. According to the Article 35 The NCHU Student Study Regulation, students should complete the course selections in the request period. Students who fail to do so will be suspended from school for the current semester.

### Using Course Information System to look up the courses in your department:

#### https://onepiece.nchu.edu.tw/cofsys/plsql/crseqry\_all\_e

<b>國包官梁紀發 課程查詢系統</b> Rithurs@intgutifyUtificutify Course Information System		中文 English
Search by General Education Other Sea Department Courses	rching Items	
Strm: 1061  Classification:	Course Name :	Teacher:
Session : 💌 Class Time : Weekday 💌	Class NO:	Course ID :
Interdisciplinary English-Taught Programs :	Teaching Language : English 🔻	
	Search	

★Click the [Course#] for syllabus

#### **\***Explanation of Class Time

#### The first code = weekday, the following codes = session, please refer to the timetable as below.

Session	1	2	3	4	5	6	7	8	9	A	В	С	D
	08:10	09:10	10:10	11:10	13:10	14:10	15:10	16:10	17:10	18:20	19:15	20:10	21:05
Time													
	09:00	10:00	11:00	12:00	14:00	15:00	16:00	17:00	18:00	19:10	20:05	21:00	21:55

	Required/ Elective	Class Number	Course Name	Pre-course	Yearly/ Semester	Unit	Hour	Practice Hour	≪Class Time	Practice Time	Classroom	Practice Classroom	Instructor	Practice Instructor	Offered Dept.
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### Revise your email address to receive important messages



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				Sele	ect	ed Co	ourses	S	Li	S	t				
Weekl Tin <sup>ś</sup> ± <sup>J8:10</sup>	星期一		學的一週課表       星期三	日期:中 星期 cu	華民國 108 <sup>章</sup> 星期五	F-07月06日 列印 星期六	QRcode इ. अंग घ					8		So Cou	elected <sup>rses</sup> List
09:10     10:00		大自然啟發的 仿生設計 (0555) 紀凱容 Y101												-	
10:10		大自然啟發的 仿生設計 (0555)	電影與國際關 係(0435) 陳牧民			國立中與	具大學 109 學	年	度第	5]	學	出學生選	選課清 ]	留	列印
11:00		紀凱容 Y101	尿权民 SC120												
11:00 11:10 12:00					學號 選課		姓名: <b>程名稱</b>	-	學分	必,選	開課單	年級:3 <b>授課教師</b>	隸屬系戶 上 <b>課時</b> 間		逻课状態
11:00 11:10 12:00 13:10 14:00 14:10		Y101           大自然啟發的           仿生發計           (0555)           紀凱容	SC120 電影與國際關 係(0435) 陳牧民		選課	** 影像與文化評論 6 Visual Images a Criticism	程名稱	-	$\left  \right $	_	課單位		上課時	上課教	<b>選課狀態</b> 成功,已加 選。
11:00 11:10 12:00 13:10 14:00 14:10		Y101           大自然啟發的           仿生發計           (0555)           紀凱容	SC120 電影與國際關 係(0435) 陳牧民			★ 影像與文化評論 6 Visual Images ;	程名稱 and Cultural	全/ 半	2	<i>у</i> с	課單位	<b>授課教師</b> 蔡淑惠 TSAI, SHU-	上課時間	上課教室	成功,已加

# **Course Withdrawal**

- 1. Time: 10:00 AM, April 18 08:00 A.M, May 14
- Limitations: After calculating the withdrawal credits, your credits shouldn't lower than the Lowest Required Credits
- 3. Once you have completed to apply course withdrawal, you cannot regret.
- 4. Your transcript will be shown an "W" for withdrawing the course.

Student	Lowest Credits
Undergraduate Freshman, sophomore, junior	16 Credits
Undergraduate Senior	9 Credits
Graduate Student	At least one course