Course Selection Guideline

2022 Fall Semester

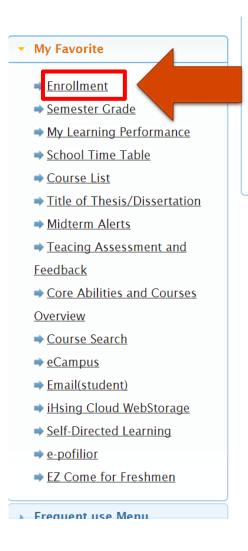
(1) Log in NCHU Single Sign On System

https://nchu-am.nchu.edu.tw/nidp/idff/sso?id=47&sid=0&option=credential&sid=0#

- User ID: your student ID number
- Password: 999999mmdd (birthday:mmdd)
 e.g. my birthday is January 1st→ password is 9999990101



(2) Click Enrollment

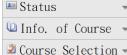


Announce and Nouncation

- 1. NCHU SSO operation Notice
- 2. NCHU SSO portal updated at Nov. 28,2013. Please press here about t
- 3. Suggest you change your password and setup the password respon protect your privileges and data.



- \bullet Changing Your Password
- Announcements
- Log Out



- 🖋 academic scores 🔻
- **☆**Graduation
- ■課程學習地圖 Assessment
- Evaluation
- TA Evaluation
- 學生學習問卷

Selecting the courses (Main Page)

General Education Courses Selecting

rition Requirements Subjection

Adding course by course no

Dropping course Course Selection Schedule

Payment Link

2022-Fall Term – My Course List:

Course No	Course Name	The period for completing the course	Credits	Required/ Elective	Instructor	Course Time	Location	Note of changes
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There is no any course in the list (2022-Fall Term).

Reference for Notice:

- ★1: The course is the required subject of the other department.
- ☆2: The course is the required/selected subject of a higher degree or year.
- ★3: The course is for undergraduate students. (For graduate students' reference).
- ☆5: This course is a 2-semester course for one academic year, yet you select this course without taking the other part course opened in thefirst semester.

If any of your selected course shows the marks mentioned above, the division of curriculum will help you send your request(s) to the instructors after the deadline of Course Adding or Dropping. Once you get the approval(s) from the instructors, you can have the course on your list.

Schedule for Bachelor Students

1st section- Day 1	8/29(Mon.)10:00~ 8/30(Mon.)08:00	Undergraduate student Grade 4	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(PE, GE Courses excluded)
1st section- Day 2	8/30(Tue.)10:00~ 8/31(Tue.)08:00	Undergraduate student Grade 3	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(PE, GE Courses excluded)
1st section- Day 3	8/31(Wed.)10:00~ 9/1(Wed.)08:00	Undergraduate student Grade 2	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all student(GE Courses excluded)
1st section- Day 4	9/1(Thu.)10:00~ 9/2(Thu.)08:00	Undergraduate student Grade 1	Undergraduates only allow to select courses of major dept. PE courses and Elective courses for all studen(GE Courses excluded)
1st section- Day 5	9/2(Fri.)10:00~ 9/3(Fri.)08:00	Undergraduate student	All(GE Courses excluded)
2nd Section- Internet course removal and addition	9/5(Mon.)10:00~ 9/10(Mon.)08:00	A11	All (Waiting list will be cancelled before 10:00am on September 7, 2022.)

The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.

- All courses add-in/drop, including Special Case Request, are ON-LINE. The online course selection system will be <u>closed temporarily</u> from 8:00 AM to <u>10:00 AM</u> during the course selection time due to maintenance.
- 2. Please follow the schedule for course selection and check the chosen courses before the deadlines.
- 3. The result of course selection is based on the record of online system.
- 4. To have 'Special Case Request', you need to:



- 5. Please update the e-mail in the system for course selection for avoiding missing important information.
- 6. Only one PE course per semester can be chosen for the freshman and sophomore years; and one service-learning course per semester can be chosen for the freshman year only.
- 7. Undergraduate students in the freshman, sophomore, and junior years need to take at least 16 credits per semester to be a full-time registered student.

Schedule for Master & Ph. D.

NCHU 2022-Fall term course selection schedule

Stage	Date and Time	Active Users	Courses
1st section	8/29(Mon.)10:00~ 9/3(Mon.)08:00	Graduate student	Courses of Graduate level (Courses of In- service master programs are only allowed to majors)
2nd Section- Internet course removal and addition	9/5(Mon.)10:00~ 9/12(Mon.)08:00	Graduate student	All (Courses of Inservice master programs are only allowed to majors)

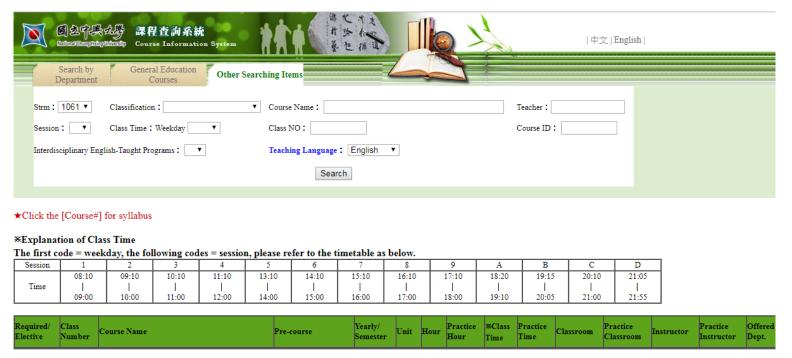
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Remarks:

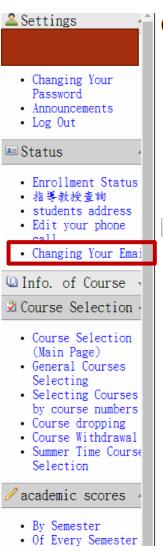
- 1. All courses addition/removal are **ON-LINE**. The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.
- 2. Please follow the schedule for course selection and check the chosen courses online. The result of course selection is based on the record of online system.
- 3. Masters and doctors can choose undergraduate courses during the stage of Course Add-in & Drop Online.
- 4. According to the Article 21 The NCHU Student Study Regulation, graduate students should choose at least one course (including Dissertation) in every semester to be a registered student.
- 5. According to the Article 35 The NCHU Student Study Regulation, students should complete the course selections in the request period. Students who fail to do so will be suspended from school for the current semester.

Using Course Information System to look up the courses in your department:

https://onepiece.nchu.edu.tw/cofsys/plsql/crseqry_all_e



Revise your email address to receive important messages



確定送出

Changing your E-mail address

This E-mail would be used as the major mean to send notifications and information relating to academic affairs, such as important reminders and the selected course lists. To secure your right, please make sure that the registered email address is the one that you check often so that you will not miss the important notices. Thank you.

原E-mail信箱:	未設定
New Email Address:	

Weekly School Timetable & Selected Courses List



Course Withdrawal

- 1. Time: 10:00 AM, November 7 08:00 A.M, December 2
- Limitations: After calculating the withdrawal credits, your credits shouldn't lower than the Lowest Required Credits
- 3. Once you have completed to apply course withdrawal, you cannot regret.
- 4. Your transcript will be shown an "W" for withdrawing the course.

Student	Lowest Credits
Undergraduate Freshman, sophomore, junior	16 Credits
Undergraduate Senior	9 Credits
Graduate Student	At least one course