



PROCEDURE TO UPDATE PERSONAL INFORMATION IN NCHU **SINGLE SIGN ON SYSTEM**



110.08起新生及新進人員請注意:
預設密碼請用新規則, 詳見"訊息公告區"說明

Login

User ID:
Student ID or Staff ID

Password:

[Login](#)[Forget](#)

NOTICE

- For students, please login with your 10 digit Student ID.
e.g., If your Student ID is 49929099, change it to 4099029099.
Your default password is the combined string of the last 4 digit of your ID, and the last four number of your birthday.
- For teachers and staff, please login with your staff ID(7 digit).
- If you are new student or staff after 110.08.01 enrolled then the new default password is Using ID's first letter upper and lower (twice) with the last 4 digits of ID and with the month and day of your birthday.
For example, ID is A123456789, birth date is 1999/01/01, then your default password is Aa67890101.
- All users logged in for the first time will be suggested to change your password.



1. VISIT NCHU SINGLE SIGN ON SYSTEM



興大入口-單一簽入系統
NCHU Single Sign On System

› NCHU Home › Computer and Information Center

[中文](#) | [ENGLISH](#)

110.08起新生及新進人員請注意:
預設密碼請用新規則，詳見"訊息公告區"說明

興大入口

All in One for You

Login

User ID:
Student ID or Staff ID

Password:

110.08新進人員及學生,請見右下新彙

Login

Forget

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URL : <https://portal.nchu.edu.tw/>

2.CHECK YOUR NAME



Lagoon Information (Logout | Password Management)

Name
Lagoon IP : 140.120.61.211, 140.120.61.211
Last Logon : Tue Nov 22 16:10:24 CST 2022

- My Favorite
- Frequent use Menu
- All Application Entry
 - Academic Research&Development(Student)
 - Self Directed Learning
 - Academic Information
 - Email(student)
 - Library
 - Student Affairs Information
 - SoftService
 - Psychological Counseling application system
 - RollCall
 - National Survey on Freshman Learning Adaptation
 - Survey on TIT Learning outcomes and satisfaction
 - Administrative Services Satisfaction Survey

Announce setup my favorite

Announce and Notification

- NCHU SSO operation Notice
- NCHU SSO portal updated at Nov. 28,2013. Please press here about the new page.
- Suggest you change your password and setup the password response at first logon to protect your privileges and data.

3. CLICK [STUDENT AFFAIRS INFORMATION]

2. NCHU SSO portal updated at Nov. 28,2013. Please press here about the new page.

3. Suggest you change your password and setup the password response at first logon to protect your privileges and data.

My Favorite

Frequent use Menu

All Application Entry

- Academic Research&Development(Student)
- Self-Directed Learning
- Academic Information
- Email(student)
- Library
- **Student Affairs Information**
- SoftService
- Psychological Counseling application system
- RollCall
- National Survey on Freshman Learning Adaptation
- Survey on TJT Learning outcomes and satisfaction
- Administrative Services Satisfaction Survey

Click This !!



- Personal Information Management
- Privacy and Security Policy
- Personal Information
- Overseas Chinese Student Basic Information
- Freshman Orientation
- Student Leave System
- Financial Aid & Scholarships
- Student Dormitory
- Career planning portfolio
- Mentor system
- Health and Counseling Center
- Activities Application
- New Student Clubs
- Office of Student Affairs
National Chung Hsing University, 145 Xingda Rd., South Dist., Taichung City

Instructions for students agreeing to the mentor to know the course credits.

1. According to Mentor system, Regulations of National Chung Hsing University, Article 3, Paragraph 2, Subparagraph 1, the mentors are recommended to provide guidance for students' learning, physical and mental health, encourage and empower students to develop in a holistic manner.
2. Based on the needs of educational guidance, whether you agree that the failed subject records will be presented with an asterisk (*) in the guidance system for the guidance of the teacher. (If you agree, the failed course will be shown with an asterisk(*), the original credits will not be shown in the record.

agree disagree

student men

student ID	student	mentor name	Tutoring time
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4. After The System Bring You To Another Page, Please Click [Personal Information Management] then Choose [Personal Information]

- Personal Information Management
- Privacy and Security Policy
- Personal Information
- Overseas Chinese Student Basic Information
- Freshman Orientation
- Student Leave System
- Financial Aid & Scholarships
- Student Dormitory
- Career planning portfolio
- Mentor system
- Health and Counseling Center
- Activities Application
- New Student Clubs

Office of Student Affairs
 National Chung Hsing University, 145 Xingda Rd., South Dist., Taichung City 40227, Taiwan (R.O.C.)
 Tel : (04) 2284-0223
 Fax : (04) 2287-4839

Personal information

學號: 姓名: 性別:

學系:

戶籍地址: 戶籍電話:

通訊地址: 國籍:

●資料來源:「教務處教務系統,若有錯誤,日間部學生請洽(04-22854801),進修學士班學生請洽進修教務組(04-22872694)。」



5. FILL YOUR PERSONAL INFORMATION

Maintenance of personal information

Email (common)

*此信箱用於通知校內訊息,例如:選課清單、獎助學金申請等,請務必修改為自己專用信箱,以維護個人權益。

English name

*請詳填此欄資訊,拼法請與護照相同,為日後簽證護照、製發英文畢業證書時使用之依據。範例:李中興, LI,CHUNG-HSING。

●護照外文姓名拼音 (請使用郵政特准(WG)拼音)

Address of the accommodation

*為進行異國訪視及緊急事件發生時學校能迅速前往處理。

Make sure you fill in the correct email address to receive any information from the school (Course selection list, Application for scholarships, etc.)

Local telephone number 範例: 04*****

cellphone number 範例: 0910*****

*用於連絡校內事務,如查異動,請務必修改為自己專用電話,以維護個人權益。

emergency contact 關係:

emergency Contact No.

*「緊急聯絡人」請一定要填寫,避免緊急事故無法迅速聯絡。

PLEASE FILL YOUR TAIWAN MOBILE PHONE NUMBER

Freshman Parent Email

Freshman bank account

New immigrant 是否為新住民或新住民子女 否 是 原國籍

*新住民係指臺灣地區人民之配偶為未入籍或已入籍為本國國民之外國人、無國籍人、大陸地區人民及香港或澳門居民,新住民子女係指該籍於本國之在學學生其父或母一方為新住民。

PLEASE CHOOSE THIS

Children of new immigrant 否 是 父之原國籍 母之原國籍

*新住民係指臺灣地區人民之配偶為未入籍或已入籍為本國國民之外國人、無國籍人、大陸地區人民及香港或澳門居民,新住民子女係指該籍於本國之在學學生其父或母一方為新住民。

PLEASE CHOOSE THIS

First people in your family attend a college 是 否

*第1位上大專。

- 父子 → Father and Son
- 父女 → Father and Daughter
- 母子 → Mother and Son
- 母女 → Mother and Daughter
- 祖孫 → Grandparent and Grand
- 兄弟 → Brotherhood
- 兄妹 → Brother and Sister
- 姐弟 → Sister and Brother
- 姐妹 → Sisterhood
- 朋友 → Friend
- 其他 → Others
- 夫妻 → Husband and Wife
- 姑姪 → Aunt and Nephew/Niece
- 叔姪 → Uncle and Nephew/Niece