# NCHU 2024 Spring Semester

#### Course selection

Master & Ph. D. Students

	Time	Target
Course Primary Selection Online 網路初選	Jan. 29, 10:00 am- Feb. 01, 08:00.am	
Course Add-in & Drop Online (All courses) 網路加退選	Feb. 19, 10:00 am- Feb. 26, 08:00.am	Master & Ph.D. Degree-Seeking students
Application for course withdrawal 停修申請	Apr. 22, 10:00 am- May. 17, 17:00.pm	

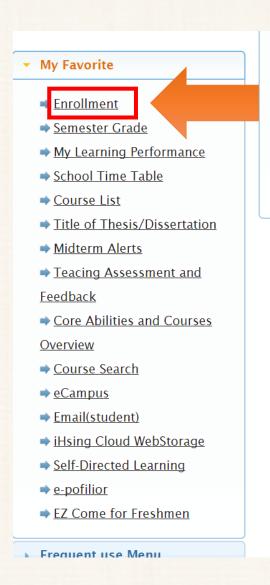
#### (1) Log in NCHU Single Sign On System

https://nchu-am.nchu.edu.tw/nidp/idff/sso?id=47&sid=0&option=credential&sid=0#

- User ID: your student ID number
- Password: 999999mmdd (birthday:mmdd)
  - e.g. my birthday is January 1<sup>st</sup>→ password is 9999990101



#### (2) Click Enrollment



#### Announce and Nouncation

- 1. NCHU SSO operation Notice
- 2. NCHU SSO portal updated at Nov. 28,2013. Please press here about t
- 3. Suggest you change your password and setup the password respon protect your privileges and data.



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- Changing Your Password
- Announcements
- Log Out



- ☆Graduation
- 課程學習地圖
- ⚠ Assessment
- Evaluation■ TA Evaluation
- **三 缀 儿 缀 羽 田 少**
- 學生學習問卷

#### Selecting the courses (Main Page)

General Education

Required Subjects Adding course by course no

Dropping course

Course Selection Schedule

Payment Link

2022-Fall Term – My Course List:

Course No	Course Name	The period for completing the course	Credits	Required/ Elective	Instructor	Course Time	Location	Note of changes
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There is no any course in the list (2022-Fall Term).

#### Reference for Notice:

- ☆2: The course is the required/selected subject of a higher degree or year.
- ☆3: The course is for undergraduate students. (For graduate students' reference).
- \$%5: This course is a 2-semester course for one academic year, yet you select this course without taking the other part course opened in the first semester.

If any of your selected course shows the marks mentioned above, the division of curriculum will help you send your request(s) to the instructors after the deadline of Course Adding or Dropping. Once you get the approval(s) from the instructors, you can have the course on your list.

#### Schedule for Bachelor Students

	Time	Target
	Jan. 29, 10:00 am- Jan. 30, 08:00.am	4th & 5th-year students
Course Primary Selection Online	Jan. 30, 10:00 am- Jan. 31, 08:00.am	3rd-year students
網路初選	Jan. 31, 10:00 am- Feb. 01, 08:00.am	2nd-year students
	Feb. 01, 10:00 am- Feb. 02, 08:00.am	1st-year students
All undergraduate courses 跨系選課	Feb. 02, 10:00 am- Feb. 03, 08:00.am	All undergraduate
Add-in and drop course online 線上加退選	Feb. 19, 10:00 am- Feb. 24, 08:00.am	All students
Special Case Request 特殊情形加退選	Feb. 26, 10:00 am- Mar. 02, 08:00.am	All undergraduate
Application for course withdrawal 停修申請	Apr. 22, 10:00 am- May. 17, 17:00.pm	All students

- All courses add-in/drop, including Special Case Request, are ON-LINE. The online course selection system will be <u>closed temporarily</u> from 8:00 AM to <u>10:00 AM</u> during the course selection time due to maintenance.
- 2. Please follow the schedule for course selection and check the chosen courses before the deadlines.
- 3. The result of course selection is based on the record of online system.
- 4. To have 'Special Case Request', you need to:



- 5. Please update the e-mail in the system for course selection for avoiding missing important information.
- 6. Only one PE course per semester can be chosen for the freshman and sophomore years; and one service-learning course per semester can be chosen for the freshman year only.
- 7. Undergraduate students in the freshman, sophomore, and junior years need to take at least 16 credits per semester to be a full-time registered student.

#### Schedule for Master & Ph. D.

	Time	Target
Course Primary Selection Online 網路初選	Jan. 29, 10:00 am- Feb. 01, 08:00.am	
Course Add-in & Drop Online (All courses) 線上加退選	Feb. 19, 10:00 am- Feb. 26, 08:00.am	Master & Ph.D. Degree-Seeking students
Application for course withdrawal 停修申請	Apr. 22, 10:00 am- May. 17, 17:00.pm	

#### Remarks:

- 1. All courses addition/removal are **ON-LINE**. The online course selection system will be closed temporarily from 8:00 am to 10:00 am during the course selection time due to maintenance.
- 2. Please follow the schedule for course selection and check the chosen courses online. The result of course selection is based on the record of online system.
- 3. Masters and doctors can choose undergraduate courses during the stage of Course Add-in & Drop Online.
- 4. According to the Article 21 The NCHU Student Study Regulation, graduate students should choose at least one course (including Dissertation) in every semester to be a registered student.
- According to the Article 35 The NCHU Student Study Regulation, students should complete the course selections in the request period. Students who fail to do so will be suspended from school for the current semester.

#### **Practical Chinese Course Code:**

0956 Practical Chinese I is held after evening.

#### **Using Course Information System** to look up the courses in your department:

https://onepiece.nchu.edu.tw/cofsys/plsql/crseqry\_all\_e

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Strm:			Weekday	Other S	Class 1	Name:		•			Teacher: Course ID:					
*Explana	tion of Cl	f] for syllabus lass Time ekday, the fol		les = sessio	a. please re	efer to the t	timetable as	below.								
Session Time	08:10       09:00	2 09:10   10:00	3 10:10   11:00	4 11:10   12:00	5 13:10   14:00	6 14:10   15:00	7 15:10     16:00	8 16:10   17:00	9 17:10   18:00	A 18:20   19:10	B 19:15   20:05					
Required/ Elective	Class Number	Course Name			Pre-	course	Yearly/ Semester	Unit H	our Practice Hour	<b></b> ≪Class Time	Practice Time	Classroom	Practice Classroom	Instructor	Practice Instructor	Offered Dept.
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### Information about Taking "Practical Chinese" course



- 1. From this semester on, **INTERNATIONAL STUDENTS** who take the "Practical Chinese" for 2 semesters (in total 6 credits) can waive the credits of College Chinese (4 credits) as an alternative.
- 2. For **INTERNATIONAL FRESHMEN** whose native language or mother tongue **IS NOT CHINESE**, you will be allocated manually in different levels of "Practical Chinese" courses based on the result of the placement test, took place between 1/10 and 1/19, instead of taking "College Chinese (Overseas & International students ONLY)".
- 3. For **INTERNATIONAL FRESHMEN** whose native language or mother tongue **IS CHINESE**, please take "College Chinese (Overseas & International students ONLY)".
- 4. Non-International Freshmen will need to choose different levels of "Practical Chinese" courses based on self-evaluation.

#### **Practical Chinese**online selection

0948(III), 0949(II)

Search by Department	General Education Courses	Other Searching Ite	ems			
Strm : 1122 ▼	Classification:		Course Name : Practical Chinese	Tead or :		
Session:	Class Time: Weekday	•	Course NO :			
English/EMI:			Teaching Language:			
			Search			

#### Note:

NEW1. Micro courses in professional fields have been provided since the 1st Semester of the 2023 Academic Year. Please click "other search items" - "Classification" -- "micro courses in professional fields"

NEW2. The language "Chinese/English" means that the instructor teaches in Chinese and English in class, and the teaching materials and assessment methods are all in English.

NEW3.English/EMI refers to teaching content, academic/teaching materials, evaluation and presentation of learning outcome, and the interaction between teachers and students in the classroom are in English. The communication among students can be in Chinese with a ratio lower than 30% of the whole course. 4.Click "Class Number" to check the course outline and office hours.

5.The word "etc." in "instructor field" means a teaching group. Please place the mouse (do not hold down) in the teacher's name, and you can see the teaching group of the course.

6.The first code of "class time" represents "day of the week", and the rest represent "sessions". The detailed time is as follows:

Session	1	2	3	4	5	6	7	8	9	A	В	С	D
	08:10	09:10	10:10	11:10	13:10	14:10	15:10	16:10	17:10	18:20	19:15	20:10	21:05
Time													
	09:00	10:00	11:00	12:00	14:00	15:00	16:00	17:00	18:00	19:10	20:05	21:00	21:55

Class Code	Course Name	Class Time
0948	Practical Chinese (III)	Tue. 14:10-17:00
0949	Practical Chinese (II)	Mon. 13:10-16:00

## Practical Chinese -evening Class

#### 0960(I),0955(II), 0962(III),0966(IV)

Class Code	Course Name	Class Time
0960	Practical Chinese I	Tue. 18:20-21:00
0955	Practical Chinese II	Tue. 18.20-21.00
0962	Practical Chinese III	Wed. 18:20-21:00
0966	Practical Chinese IV	Wed. 18:20-21:00

#### Contact Ms. Tina do the course selection

許梓宣 Tina Hsu

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#### Revise your email address to receive important messages



## Weekly School Timetable & Selected Courses List





#### Course Withdrawal

- 1. Time: April 22 May 17,2024
- Limitations: After calculating the withdrawal credits, your credits shouldn't lower than the Lowest Required Credits
- 3. Once you have completed to apply course withdrawal, you cannot regret.
- 4. Your transcript will be shown an "W" for withdrawing from the course.

Student	Lowest Credits
Undergraduate Freshman, sophomore, junior	16 Credits
Undergraduate Senior	9 Credits
Graduate Student	At least one course